

MEETING #1 January 2

At an Organizational Meeting of the Madison County Board of Supervisors on January 2, 2013 at 1:00 p.m. in the Madison County Administrative Center Auditorium located at 414 N. Main Street:

PRESENT: J. Dave Allen, Member
Jerry J. Butler, Member
Pete J. Elliott, Member
Doris G. Lackey, Member
Jonathon Weakley, Member
V. R. Shackelford, III, County Attorney
Ernest C. Hoch, County Administrator
Jacqueline S. Frye, Clerk of the Board

Agenda:

1. Organizational Meeting Agenda

Chairman Allen called the meeting to order and stated that all members are present and a quorum was established.

2. Pledge of Allegiance & Moment of Silence

The Board of Supervisors commenced their meeting with the Pledge of Allegiance and a moment of silence.

Chairman Allen advised that by Virginia Code, the County is required to establish the organization, Chair, Vice-Chair of the Board of Supervisors, and terms to be determined by the Board. The meeting was then turned over to V. R. Shackelford, County Attorney to explain the meeting process.

3. Description of Meeting & Election Procedures (Presented by County Attorney)

The County Attorney advised the first office of business will be for the Board to determine the term of office for the Officers; in the past, terms have been for one (1) year or until a successor is appointed, which generally takes place at the Organizational Meeting which transpires the first business day of each year.

The second order of business will be to elect a Chairman; he provided a review of the procedure for the nomination and voting process, as attached to the meeting minutes.

Once a Chair (man) has been elected, he/she will take control of the remainder of the meeting; the Board will also need to adopt the current edition of Robert's Rules of Order to handle any procedural matters not covered by the by-laws and the order of business that has been adopted.

Once the aforementioned duties have been accomplished, the Board will establish meeting dates and complete the remainder of today's Agenda items.

The County Attorney then opened the floor for a motion with regard to the term of office of Chair (man) of the Madison County Board of Supervisors.

On motion of Supervisor Allen, seconded by Supervisor Lackey, the Board voted that the term of the Chair(man) and Vice-Chair of the Madison County Board of Supervisors be for one (1) year or until a successor is elected.

The County Attorney called for discussion, and there was none; therefore, he proceeded with the voting process:

J. Dave Allen	Aye
Jerry J. Butler	Aye
Pete J. Elliott	Aye
Doris G. Lackey	Aye
Jonathon Weakley	Aye

4. Election of Chair (man)

The County Attorney then moved forward with opening the floor for nominations for the office of Chair (man) of the Madison County Board of Supervisors.

Supervisor Elliott nominated Supervisor Lackey for the position of Chair (man) of the Madison County Board of Supervisors.

Supervisor Lackey expressed appreciation for the nomination, but respectfully declined and advised perhaps, she may be up for this appointment at another time.

Supervisor Lackey nominated Supervisor Allen for the position of Chairman of the Madison County Board of Supervisors.

Supervisor Butler nominated Supervisor Weakley for the position of Chairman of the Madison County Board of Supervisors.

The County Attorney called for discussion or comment.

Comments were made with regard to the fact that some localities change the Chairman from time to time.

Supervisor Lackey reiterated that it's helpful to the Board and County to change Chairman from time to time and suggested this be thought about in future years.

With no further nominations being brought forth, the County Attorney closed the floor for nominations.

The County Attorney advised that Supervisor Lackey declined the nomination for Chairman.

The County Attorney called for a vote on the nomination of Supervisor Allen:

J. Dave Allen	Aye
Doris G. Lackey	Aye
Jerry J. Butler	Nay
Pete J. Elliott	Nay
Jonathon Weakley	Aye

The County Attorney advised the nomination has received the majority vote and Supervisor Allen has been selected as the Chairman of the Madison County Board of Supervisors for a term of one (1) year or until a successor has been elected, and proceeded to turn the meeting over to the Chairman elect.

Chairman Allen thanked the Board members for their confidence

5. Election of Vice-Chair

Chairman Allen proceeded to open the floor for nominations for the Vice-Chair (man) of the Madison County Board of Supervisors.

Supervisor Butler nominated Supervisor Weakley as the Vice-Chair (man) of the Madison County Board of Supervisors.

Supervisor Weakley nominated Supervisor Lackey as the Vice-Chair (man) of the Madison County Board of Supervisors.

Chairman Allen called for further nominations and there were none; therefore, he called for a vote in the order that the nominations were made.

Chairman Allen called for vote on the first nomination made by Supervisor Weakley for Vice-Chair (man):

J. Dave Allen	Nay
Jerry J. Butler	Aye
Pete J. Elliott	Nay
Doris G. Lackey	Nay
Jonathon Weakley	Nay

Chairman Allen called for a vote on the second nomination of Supervisor Lackey for Vice-Chair (man):

J. Dave Allen	Aye
Doris G. Lackey	Aye
Jerry J. Butler	Nay
Pete J. Elliott	Abstain
Jonathon Weakley	Aye

2012 Election of Officers

1) Chairman: J. Dave Allen Term: One (1) year or until a successor is elected

2) Vice-Chairman: Doris G. Lackey Term: One (1) year or until a successor is elected

Chairman Allen proceeded with the following:

6. Establish Parliamentary Procedures for 2013

Chairman Allen advised that in the past, the Board has followed the current edition of Roberts' Rules of Order.

Supervisor Lackey moved that the Board establish the current edition of Robert's Rules of Order operating procedures for guidance on parliamentary procedures, seconded by Supervisor Weakley, with the following vote recorded:

J. Dave Allen	Aye
Doris G. Lackey	Aye
Jerry J. Butler	Aye
Pete J. Elliott	Aye
Jonathon Weakley	Aye

Chairman Allen advised the Board will need to designate a Parliamentarian, which can be assigned to the County Attorney with the County Administrator serving as the alternate, as most localities have done.

After discussion, on motion of Supervisor Weakley, seconded by Supervisor Lackey, the Board voted to designate the County Attorney as the Parliamentarian, with the County Administrator to serve as the Alternate, with the following vote recorded:

J. Dave Allen	Aye
Doris G. Lackey	Aye
Jerry J. Butler	Aye
Pete J. Elliott	Aye
Jonathon Weakley	Aye

6. Establishment of Meeting Dates for Calendar Year 2012**7. Establishment of Meeting Locations****Organizational Meeting:**

Chairman Allen advised the Board has generally scheduled the organizational meeting for the first business day of each calendar and whether the Board desires to continue with this schedule.

Supervisor Lackey moved that the Board establish January 2, 2014 at 9:00 a.m. as the day of the organizational meeting, seconded by Supervisor Weakley, with the following vote recorded:

J. Dave Allen	Aye
Doris G. Lackey	Aye
Jerry J. Butler	Aye
Pete J. Elliott	Aye
Jonathon Weakley	Aye

Regular Meeting:

Chairman Allen advised the Regular Meeting is scheduled on the 2nd each month in the auditorium at 3:00 p.m. and 7:00 p.m.

Joint Meeting:

Chairman Allen advised the Joint Meeting with the Madison County Planning Commission is scheduled on the 1st Wednesday of each month in the auditorium at 7:00 p.m.

Workshop Session:

Chairman Allen advised the Workshop Session is scheduled on the last Monday of each month at 2:00 p.m. at the Thrift Road Office.

Chairman Allen opened the floor for discussion and there was none.

Supervisor Lackey moved that the current meeting dates for 2013 be adopted as described (unless otherwise posted), seconded by Supervisor Weakley, with the following vote recorded:

J. Dave Allen	Aye
Doris G. Lackey	Aye

Jerry J. Butler	Aye
Pete J. Elliott	Aye
Jonathon Weakley	Aye

Chairman Allen advised that in the past, the Board developed an inclement weather policy to denote that if a meeting is missed due to inclement weather, the meeting will be held the next business day at the same time and location.

Supervisor Lacked moved that the inclement weather policy be continued to denote that a meeting missed due to inclement weather will be held on the next business day the County is in operation, at the same time and location advertised, seconded by Supervisor Weakley, with the following vote recorded:

J. Dave Allen	Aye
Doris G. Lackey	Aye
Jerry J. Butler	Aye
Pete J. Elliott	Aye
Jonathon Weakley	Aye

9. Establish Assignments to Various Boards, Commissions and Committees

The Board members advised of errors on the past assignment roster that will need to be changed.

Supervisor Butler advised that George Webb, Commonwealth Attorney, has resigned from serving on the Thomas Jefferson Criminal Justice Board.

Supervisor Lackey suggested that no Board member be appointed to serve as a liaison for life, as diversity is needed periodically.

Boards and Commissions (2013)

1. County Emergency Services Providers Advisory Group:
Meetings: 3rd Friday each month at 1:00 p.m.
Assignment (1)
 - a. J. Dave Allen
2. Planning Commission (non-voting member):
Meetings: 1st and 3rd Wednesday each month, 7:30 p.m.
Assignment (1)
 - a. Pete J. Elliott

3. Rappahannock-Rapidan Regional Planning District Commission:
Meetings: 4th Wednesday, 1:00 p.m. semi-monthly, beginning in February
Assignment (2)
 - a. Doris G. Lackey
 - b. County Administrator
4. Rappahannock River Basin Committee:
Meetings: Quarterly (March, June, September), 10:00 a.m.
Assignment (2)
 - a. Jonathon Weakley
 - b. J. Dave Allen (Alternate)
5. Blue Ridge Committee for Shenandoah Nat'l Park Relations (2 Board Members + 1 Citizen): Meetings: Quarterly (March, May, August, October) on 3rd Thursday, 6:30 p.m. to 8:30 p.m.
Assignment (2): Board Members & (1) citizen
 - a. Pete J. Elliott
 - b. Jonathon Weakley (Alternate)
 - c. Citizen: James Ballard and Bruce Bowman
6. Greater Madison Main Street Committee (2):
Meetings: Not Currently Active
Assignment: (2)
 - a. Jerry J. Butler
 - b. Pete J. Elliott
7. Central Virginia Regional Jail Authority
(Each locality is represented on the Jail Authority Board by the Sheriff and One (1) primary appointee, plus one (1) alternate per VA Code Section 53.1-106. The alternate is responsible for attending the Authority's meetings when the primary member cannot; alternate has same voting and other rights as the primary member when attending a meeting)
Meetings: 2nd Thursday every month, 6:00 p.m.
Assignment (1): Primary & Alternate
 - a. Steven S. Hoffman
Term: One year or successor is selected
 - b. J. Dave Allen (Alternate)
Term: One year or successor is selected

8. Rappahannock Juvenile Detention Commission
Meetings: 2nd Monday every other month at 12:30 p.m. starting in January
Assignment (2): Primary and Alternate
 - a. Alfred Goossens
 - b. Doris G. Lackey (Alternate)
9. Thomas Jefferson Area Criminal Justice Board
Meetings: Quarterly (January, April, September, November) every Monday, 5:00p.m. to 7:00 p.m.
Assignment (1); may be a Board Member or a Governmental Official
 - a. Jerry J. Butler
 - b. James Reid (Assistant Commonwealth Attorney)
10. Rappahannock-Rapidan Disability Services Board
Meetings: Currently dormant – no meetings scheduled
Assignment (1):
 - a. Pete J. Elliott
11. Rappahannock-Rapidan Eldercare Coalition
Meetings: 4th Wednesday each month, 1:30 p.m.
Assignment (1):
 - a. Doris G. Lackey
12. Workforce Planning Board (PD9 & PD10)
Meetings: Bi-monthly on 4th Wednesday, 1:00 p.m. (September, January, April, June)
Assignment (1):
 - a. J. Dave Allen
13. Skyline Community Action Program (CAP) Board
Meetings 4th Monday every month, 7:00 p.m. (Except July & December)
Assignment (2) *Term appointment concurrent with board members' term of office*
 - a. Jerry J. Butler
 - b. Jonathon Weakley
14. Social Services Board
Meetings: 4th Tuesday, semi-monthly, beginning in January, 8:30 a.m.
 - a. Jerry J. Butler
 - b. Doris G. Lackey (Alternate)

15. Parks & Recreation Authority
Meetings: 3rd Wednesday every month, 7:30 p.m.
Assignment (2):
 - a. Jonathon Weakley (12/15)
 - b. Doris G. Lackey (12/15)
16. VACO Legislative Contact
Assignment (2): Primary Candidates
 - a. County Administrator
 - b. Doris G. Lackey
17. Thomas Jefferson EMS Council
Meetings: 2nd Wednesday in January, March and May, 7:30 p.m.
 - a. Jerry J. Butler
 - b. Jonathon Weakley
18. Madison Extension Leadership
Meetings: Quarterly
Assignment (1):
 - a. Pete J. Elliott
19. Central Shenandoah Group
Meeting: TBD
Assignment (2):
 - a. Tracy Williams-Gardner
 - b. County Administrator

Closed Session:

None.

10. Information/Correspondence (if any)

The County Attorney advised there was an error in advertising the Joint Public Hearing for tonight's session regarding seasonal/occasional use; therefore, he wanted to reschedule the session until the February Joint Meeting.

Chairman Allen asked if this issue is something the General Assembly should be asked to look into.

The County Attorney advised there are bills out that deal with the issue of occasional use.

11. Adjournment

With no further action being required by the Board, on motion of Supervisor Lackey, seconded by Supervisor Weakley, Chairman Allen adjourned the meeting, with the following vote recorded:

J. Dave Allen	Aye
Doris G. Lackey	Aye
Jerry J. Butler	Aye
Pete J. Elliott	Aye
Jonathon Weakley	Aye

J. Dave Allen, Chairman
Madison County Board of Supervisors

Jacqueline S. Frye, Clerk of the Board

Adopted on: March 12, 2013

Copies: J. Dave Allen, Doris G. Lackey, Jerry J. Butler, Pete J. Elliott, Jonathon Weakley, V. R. Shackelford, III & Constitutional Officers
